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INDIANAPOLIS NORMAL SCHOOL

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Historical

MORE than fifty years ago the Indianapolis Normal School was established by Mr. A. C. Shortridge, who was then superintendent of the city schools, for the purpose of training teachers for the elementary grades of the city. At that time—1867—there were only eight city training schools in the country.

An unusually able woman was selected for the first principal—Miss Funelle. She, together with Mr. Shortridge, set so high a standard for the school that for years none ranked higher in the country. The school has had six principals since Miss Funelle. Of these Miss Mary E. Nicholson deserves special mention because of the length and character of her service. During the twenty years of her principalship over five hundred students were graduated. She was succeeded by Miss Marian Lee Webster, who has ably directed the school and maintained its high standards for the past eleven years.

Of the hundreds of graduates of this school, about five hundred are now in the schools of this city.

When the school was established the course of study was one year in length and consisted entirely of observation and practice teaching. Later five months' study of academic and professional subjects was added. About thirty years ago the course of study was extended to cover two years—one year of study of professional and academic subjects and one year of practice teaching. This course has continued until the present time when, through the efforts of E. U. Graff, city superintendent, the school is being re-organized on the basis of a Teachers' College.

Faculty

ELLSWORTH LOWRY, *District Superintendent in charge Normal School.* Graduate Indiana State Normal School 1906; A.B. Texas University 1909; A.M. Columbia University 1913; one year graduate study Texas University and one year at University of Minnesota. Rural, grade and high school experience. Three years head Education Department and Director of the Summer School, Upper Iowa University; three years principal of the Training School, Winona (Minnesota) State Normal School.

HELEN FORD STAPLES, *Head Primary Department.* Graduate Winona (Minnesota) State Normal School; B.S. Teachers College, Columbia University 1920; Graduate work Columbia University 1920-1921. For seven years primary critic teacher and four years supervisor of the Primary Department Winona (Minnesota) State Normal School.

HARRIETT CAMPBELL, *Head Intermediate Department.* Graduate Marshall College; two years Columbia University, B.S. 1913; A.M. pending University of Chicago. Supervisor Intermediate Department, Winona State Normal School, four years; Extension Teacher, Bowling Green, Ohio, State Normal School two years; Supervisor English, State Teachers College, Huntsville, Texas, two years; Special Demonstration Teacher Columbia University.

JAMES E. MOORE, *Head Junior Department.* Graduate Normal School, Lincoln, Nebraska; A.B. Upper Iowa University 1906; one year graduate study, University of Minnesota. Four summer sessions, State College Ames, Iowa. Superintendent of Schools Iowa and Minnesota. Teacher Moorehead (Minnesota) Normal School and State College, Ames, Iowa.

----- *Head Science Department.*
(To Be Filled)

GERTRUDE RUTH SCHOTTENFELS, *Head English Department.* A.B. (1911) A.M. (1912) Chicago University. Now completing work for Ph. D. degree at Chicago University. Fellow in English, Chicago University. Head English Department,

H.S. Boise, Idaho four years; head English Department State Normal School, Cheney, Washington, four years.

PAUL HAWORTH, *Head History and Social Science Department*. A.B. and A.M. Indiana University, Ph. D. Columbia. Teacher of History in Northern Michigan State Normal School, Columbia University and Indiana University. Explorer and author of number of books on history and travel. Member Indiana Legislature.

MARIAN LEE WEBSTER, *Head Geography Department*. Graduate Bridgewater, Massachusetts, State Normal School; three years at Radecliff; B.S. and A.M. Columbia University. Worked in geography with Dodge, McMurry and Atwood; for the past eleven years has been Principal, Indianapolis Normal School.

TOBIAS O. CHEW, *Teacher of Mathematics and Director of Practice*. B.S. and M.S. Adrian College. One-half year University Chicago; Summer, University of Michigan. Rural and High School teacher six years. Principal High School Washburn, Wisconsin, and Iron Mt. Michigan; one year mathematics Central Normal College.

FLORA DRAKE, *Supervision Department*. A.B. 1911, Indiana University; A.M. Columbia University 1917. Teacher, Indianapolis schools (grades), Cleveland School of Education and Indianapolis Normal School.

MARY HOLMES, *Kindergarten Method and Director of Practice*. Carleton College, two years; B.S. (1909) A.M. (1920) and Lower Primary Diploma (1921) Teachers College Columbia University.

FLORO TORRENCE, *Primary Hand Work and Director of Practice*. Graduate Teachers College of Indianapolis; one year Columbia University; extension and summer courses Indiana University and Butler College.

LUCIE HOLEMAN, *Primary Methods and Director of Practice*. B.S. Columbia University (1921).

GERTRUDE MESCALL, *Phonics and Director of Practice*. Graduate Indianapolis Normal School, additional work Butler, Indiana University, Columbia University and Chicago University.

FLORENCE QUIGG, *Nature Study and Director of Practice*. Graduate Oswego Normal School. Additional work, Indiana University.

OLIVE K. FUNK, *Arithmetic and Director of Practice*. Graduate Indianapolis Normal School. Two years University work additional.

CHARITY DYSART, *Literature and Director of Practice*. Graduate four year course Teachers College, Cape Guardian, Missouri. Graduate State Normal School, Terre Haute, Indiana.

MARY PASHO, *Story Telling and Director of Practice*. Graduate Harrington Training School, New Bedford, Massachusetts. One-half year Chicago University, one-half year Indiana University.

PEARL JACK, *Nature Study and Director of Practice*. A.B. Upper Iowa University; B.S. Columbia. A.M. practically completed, Columbia University.

MRS. GEORGIA A. LACEY, *Language and Director of Practice*. Graduate Indianapolis Normal School, one year Columbia University; one-half year University of Chicago.

CLARA W. NIEMAN, *Art and Director of Practice*. Graduate Indianapolis Normal School; one year Columbia University; additional work Butler and Indiana University.

KATE R. GOLDRICK, *English and Director of Practice*. Graduate Indianapolis Normal School, work at Harvard, Indiana University and Butler.

FLORA SWAN, *History and Director of Practice*. A.M. Columbia University.

PEARL BEDFORD, *English and Director of Practice*. Graduate Indiana State Normal School; one year at Indiana University.

KATE KERN, *Geography and Director of Practice*. A.B. University of Michigan, 1909.

FLORENCE FITCH, *Director of Art in the Public Schools*. Head Art Department.

LILLIAN WEYL, *Assistant Director of Art*. In charge of art in the Normal School.

DR. WILLIAM A. OCKER, *Director of Physical Education, Indianapolis Public Schools*. Head Physical Education Department.

ADA CROZIER, *Assistant in Physical Education*. Assigned for full time to Normal School.

EDWARD B. BIRGE, *Director of Music, Indianapolis Public Schools*. Head Music Department.

LULU KANAGY, *Assistant in Music*. Assigned for full time to Normal School.

TOM SAWYIER, *Director of Handwriting, Indianapolis Public Schools*. Head Department of handwriting and Teacher Normal classes.

MISS ALMA MANN, *Principal School No. 2*. Used for training purposes.

MRS. HAZEL HENDRICKS, *Director of colored training school*. Located at School No. 26.

MISS BELLE RAMEY, *Principal School No. 10*. Used for demonstration purposes.

LOCATION

The Indianapolis Normal School will be located temporarily in Harrison School (No. 2) and in the Public Library. This will give us the best library facilities in the state.

PURPOSE OF THE SCHOOL

The Indianapolis Normal School is maintained by the city as a part of the public school system. Its chief functions are: First, to furnish adequately trained teachers for the elementary schools of the city; and Second, to furnish leadership and further training for those teachers already in service.

Therefore free tuition is furnished such students as prove to have such superior ability that the city is willing to employ them as soon as they graduate. Students from outside the city make a deposit of a tuition fee which is refunded if they teach in the city schools for two years immediately following graduation.

POSITIONS

The school does not guarantee positions to its graduates but it will give them adequate help in securing desirable positions. The best of our graduates will be employed in the city schools of Indianapolis. But no one is assured of such position.

EXTENSION COURSES

Extension courses will be offered in any part of the city where ten or more teachers wish such course. Any course listed in this Bulletin may be offered as an extension course.

ENTRANCE

Students who are residents of the city of Indianapolis and who graduated from the high school with a "B" average or above may enter without examination.

Students from outside the city who are graduates of certified high schools may enter without examination on the presentation of High School credentials.

TUITION AND FEES

Residents of Indianapolis who meet the requirements for entrance without examination are given free tuition.

All others pay a tuition of \$100 per year. However, this tuition, less the regular fees, will be refunded to such students as prove to be of such superior ability that upon graduation, they are employed by the city for a period of two or more years.

All students who do not pay tuition will pay an incidental fee of \$5, and a library fee of \$5, each semester.

CREDIT FROM OTHER INSTITUTIONS

Credits are accepted from all standard colleges and Normal Schools. However, a student cannot graduate without being in residence one year.

SALARIES

Teachers' salaries are better than ever before. They are not yet as high as they should be, nor as high as they are likely to be. However, they are already much better than that of clerks, stenographers, etc.

The salary schedule for grade teachers in the city of Indianapolis is \$1200 to begin, and \$100 per year increase up to \$2000.

TEACHERS' LICENSES

No special provision is made for "A" and "B" certificates, as we prepare only for city school positions. State provisional and life licenses are issued on the completion of our two and three year courses. The three year course leads to a special certificate allowing its holder to teach in any Junior High School in the state.

DEGREES

Persons completing our four year course will be granted a Bachelor's Degree in Elementary Education.

PRIMARY DEPARTMENT

Helen Ford Staples, B.S., A.M.
Head of the Department

The purpose of this department is to train as adequately and as directly as possible for efficient work in the first, second, and third grades. The course is two years in length, leading to a life certificate.

Students in this department re-master all subject-matter taught in the primary grades, study methods, together with scientific study of children, and see all worked out in practice.

PRIMARY DEPARTMENT

Curriculum

1st Semester

Introduction to Teaching	3 hours
Electives.....	12 hours

2nd Semester

Special Method.....	8 hours
Primary Reading	Nature and Man
Phonics	Music
Seat Work	Art
Number Work	Handwriting
Principles of Instruction.....	2 hours
Electives.....	5 hours

3rd Semester

Teaching and School Management....	5 hours
Electives.....	10 hours

4th Semester

Child Psychology.....	3 hours
Principles of Education.....	2 hours
Electives.....	10 hours

INTERMEDIATE DEPARTMENT

Harriet Campbell, B.S., A.M.

Head of Department

This department includes the fourth, fifth, and sixth grades. The course is so planned that students re-master the subject matter taught the children, study method, study the children scientifically, and observe the teaching in these grades, both in the practice school and also in other schools in the city. It requires two years to complete the course.

Curriculum

1st Semester

Introduction to Teaching.....	3 hours
Electives.....	12 hours

2nd Semester

Special Method.....	8 hours
Intermediate Arithmetic	
" Reading	
" History	
" Language	
" Music	
" Art	
" Handwriting	
Principles of Instruction.....	2 hours
Electives.....	5 hours

3rd Semester

Teaching and School Management....	5 hours
Principles of Geography.....	3 hours
Electives.....	7 hours

4th Semester

Child Psychology.....	3 hours
Principles of Education.....	2 hours
Electives.....	10 hours

JUNIOR DEPARTMENT

James E. Moore, A.B.

Head of the Department

This department includes the seventh and eighth grades. The course is three years in length and leads to a permanent Junior high school certificate, in those branches in which the student has twenty hours of credit.

Curriculum

1st Semester

Introduction to Teaching	3 hours
Electives.....	12 hours

Other Semesters

English.....	20 hours
History and Social Science.....	20 hours
Mathematics.....	20 hours
Science and Geography.....	20 hours
Psychology of Adolescence.....	3 hours
Principles of Education.....	2 hours
Vocational Guidance.....	2 hours
Teaching and School Man.....	5 hours

Credits made in this course are practically all transferable to the State University with the possible exception of the five hours in teaching.

SCIENCE DEPARTMENT

This department deals primarily with those phases of science which affect and supplement the work of the elementary school.

Courses

1. General Science.....	5 hours
2. General Science.....	2 hours
3. Biology.....	5 hours
4. Biology.....	2 hours
5. Nature Study (Primary).....	3 hours
6. Nature Study.....	2 hours
7. Nature Study (Intermediate).....	3 hours
8. Advanced Nature Study.....	3 hours

GEOGRAPHY DEPARTMENT

Marion Lee Webster, B.S., A.M.
Head of the Department

1. Intermediate Geography.....	3 hours
2. Grammar Grade Geography.....	3 hours
3. Regional Geography.....	3 hours
4. Physiography.....	2 hours
5. Human Geography.....	5 hours
6. Commercial Geography.....	2 hours

MATHEMATICS DEPARTMENT

Tobias Chew, A.M.

1. Arithmetic, Theory and Practice	3 hours
2. College Algebra.....	5 hours
3. Trigonometry.....	5 hours
4. Analytics.....	5 hours

ENGLISH DEPARTMENT

Gertrude Ruth Schottenfels, Ph.D.
Head of the Department

Courses

1.	Composition.....	2 hours
2.	Grammar for Teachers	2 hours
3.	Story Telling.....	3 hours
4.	Juvenile Literature.....	2 hours
5.	Tennyson and Browning.....	3 hours
6.	Shakespeare.....	3 hours
7.	Short Story.....	2 hours
8.	Modern Verse and Prose.....	3 hours
9.	Modern Drama.....	3 hours
10.	Narrative Poetry.....	2 hours

HISTORY DEPARTMENT

Paul Haworth, Ph.D.
Head of the Department

Courses

1.	American History (general course)....	5 hours
2.	European History (1500 to present)	5 hours
3.	American Government.....	3 hours
4.	Introduction to Sociology.....	2 hours
5.	Social and Economic Problems.....	2 hours
6.	Recent American History.....	5 hours
7.	Current History.....	2 hours

EDUCATION DEPARTMENT

Ellsworth Lowry and heads of Primary,
Intermediate and Junior Departments

Courses

1.	Principles of Education.....	2 hours
2.	Introduction to Teaching.....	3 hours
3.	Practice Teaching and School Man- agement.....	5 hours
4.	Junior High School Problems.....	2 hours
5.	The Elementary Curriculum.....	2 hours
6.	Educational Diagnosis.....	2 hours

PSYCHOLOGY DEPARTMENT

Frances E. Lowell, Ph.D.
Head of the Department

Courses

1.	Psychology of Childhood	3 hours
2.	Psychology of Adolescence.....	3 hours

3.	General Psychology.....	3 hours
4.	Educational Psychology.....	4 hours
5.	Mental Testing.....	3 hours
6.	Mental Diagnosis.....	2 hours

SUPERVISION DEPARTMENT

Flora Drake, A.M.
Head of the Department

For two years after graduation students must teach on a provisional certificate. During that time Miss Drake is the special supervisor for these teachers. She will go at any time to assist them in their difficulties, or she will take the place of a Director of Practice, allowing such Director to visit a former student. In this way we hope to encourage and assist our graduates in getting a good start, and in developing into strong teachers.

We also hope to select from the most promising local teachers certain ones who will be given an opportunity to train for special supervision work, and for directors of practice, and critic teachers.

Courses

1.	Educational Sociology.....	2 hours
2.	Supervision.....	2 hours or 4 hours

ART DEPARTMENT

Florence Fitch, Head of Department
Lillian Weyl, Assistant

1.	Art in Primary grades.....	1 hour
2.	Art in Intermediate grades.....	1 hour
3.	Art in Junior grades.....	2 hours
4.	Advanced course.....	2 hours

MUSIC DEPARTMENT

Edward B. Birge, Head of Department
Lulu Kanagy, Assistant

1.	Music in Primary Grades.....	1 hour
2.	Music in Intermediate Grades.....	1 hour
3.	Music in Junior Grades.....	2 hours
4.	Advanced Course.....	2 hours
5.	Chorus.....	no credit

PHYSICAL EDUCATION DEPARTMENT

Dr. William A. Ocker,
Head of Department
Ada Crozier, Assistant

Both methods course and general course required without credit.

HANDWRITING DEPARTMENT

Tom Sawyer,
Head of Department

All students who do not write a reasonably rapid and legible hand must take a course without credit.

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|-------------------------|--------|
| 1. Methods Course..... | 1 hour |
| 2. Advanced Course..... | 1 hour |

SERVICE

The greatest purpose in life is that of service. To serve one's fellows, one's community, one's country, else wherefore born? Almost all high school students have this ideal, and wish training to this end.

The greatest need and the greatest opportunity in America today is to be found in Americanizing America and in developing our democracy. Most of our problems must be solved through the solving of these. Americanization and true democracy must be brought about primarily by the public schools. There is no opportunity for patriotic service equal to that afforded the teacher in the American public school.

OPENING

The First Semester, 1921, begins September 6th. For later dates, and for further information write,

ELLSWORTH LOWRY,
Indianapolis Normal School,
Indianapolis, Indiana.

Office now School No. 10.

June 10 to Sept., School Office, Ohio and Meridian Sts.

After Sept. 1st, School No. 2.

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